

Rittal Configuration System

Application Note 2018-07-01

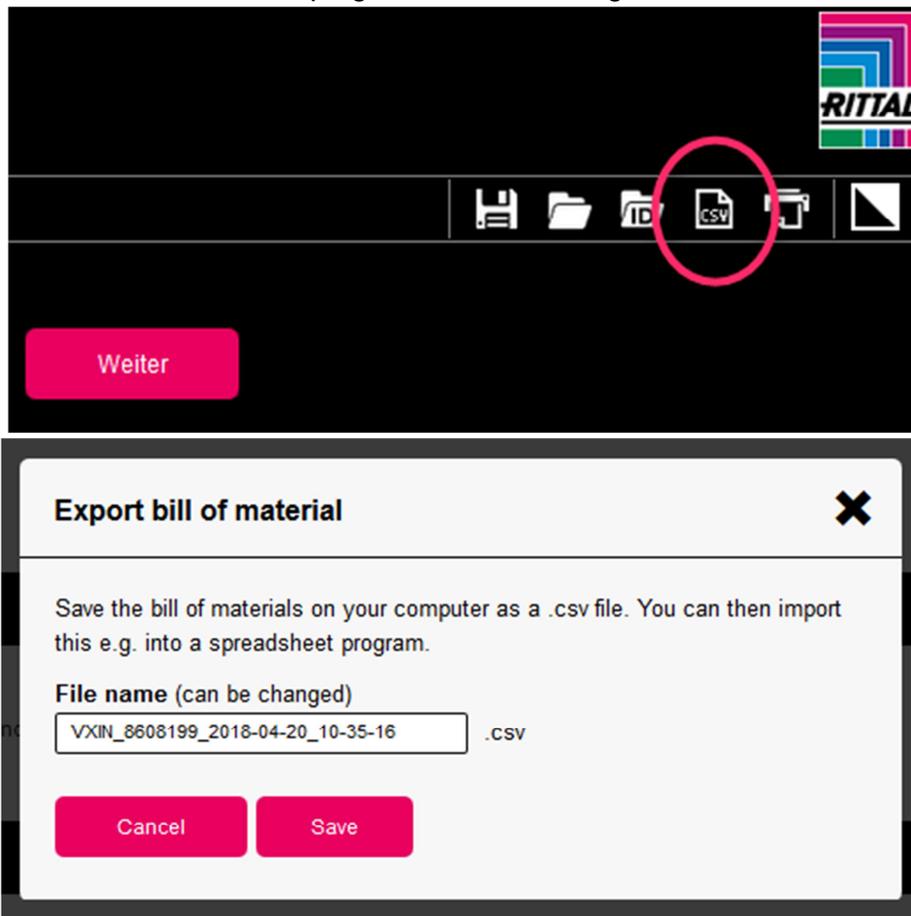
Export part list (bill of material) and import in Microsoft Excel 2013 and 2016



This application note explains the export of a parts list from RiCS and the import into Excel 2013 or 2016.

1. After or during the configuration you are able **to export a bill of material** of your current configuration.

Click CSV-Button on top right side of the configurator.

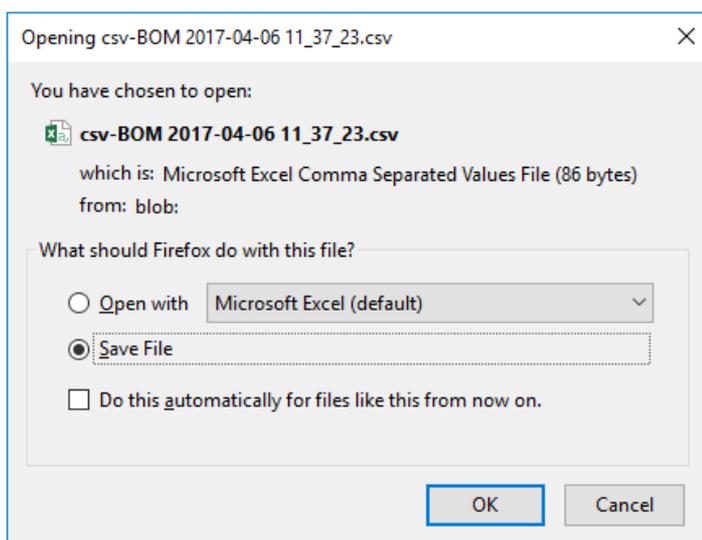


2. The “Opening...” dialog opens.

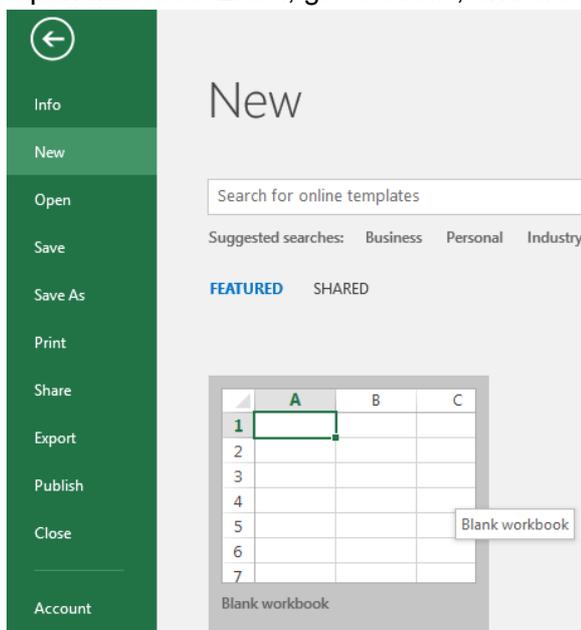
To import this file do the following:

Enable “Save File” and click “OK”.

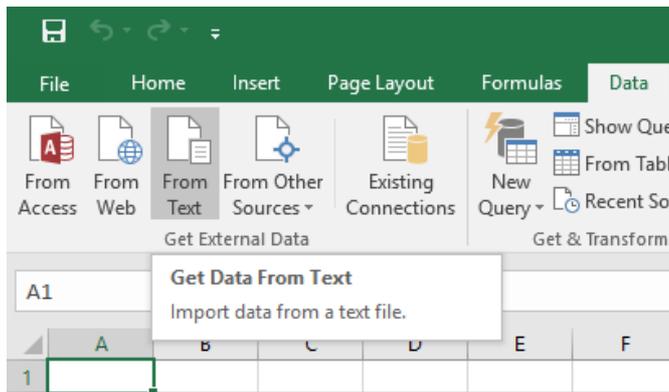
Specify the location where you would like to save the file.



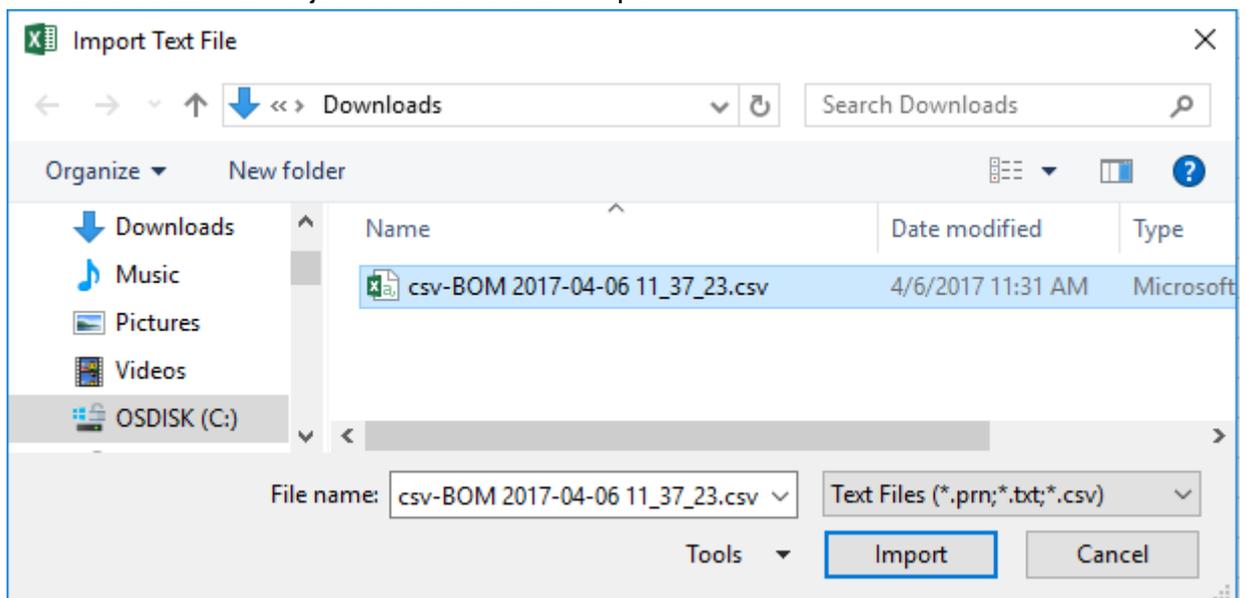
3. Open Microsoft Excel, go to “New”, and create a “Blank workbook”.



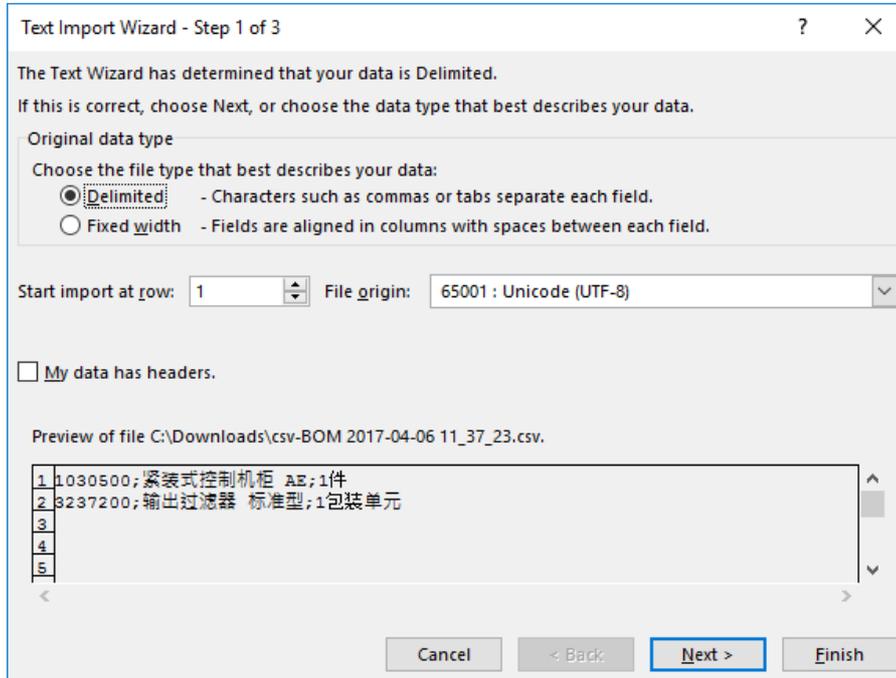
- A “Blank workbook” will open.
Go to the ribbon bar “Data”, tab “Get External Data” and click the button “From Text”.



- The ‘Import Text File’ dialog opens.
Find and select the file just saved and click “Import”.



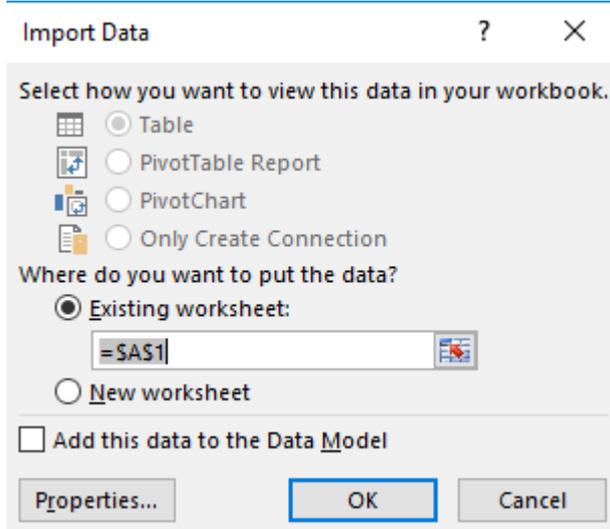
- The “Text Import Wizard” opens.
“File origin:” choose “65001: Unicode (UTF-8)”, if not set already.
Click “Finish”.



7. The “Import Data” dialog opens.

Click “OK”.

Info: In this dialog it can be specified in which cell(s) the part list will be imported.



8. The parts list will successfully be imported.

